



Food and Agriculture
Organization of the
United Nations

World Health
Organization



**Invitation to the FAO/WHO regional workshop
to be held on 6th October 2008
and subsequent participation in the 26th Session of the Codex
Committee for Europe 7th – 10th October 2008, Warsaw, Poland**

Reply requested by 10th September 2008

The Food and Agriculture Organization of the United Nations and the World Health Organization have the honour to extend an invitation to designate participants to take part in the 1-day regional workshop seminar on the Development of Standards of the Codex Alimentarius which will be held on 6 October 2008 and subsequently participate in the 26th Session of the Coordinating Committee for Europe (CCEURO, Warsaw, Poland, 7 – 10 October 2008). This workshop is co-organised by Switzerland as coordinator of the Codex European Region, and Poland as the host country of the 26th Session of the CCEURO (2008). Technical and financial support for the training seminar is being provided by the Governments of Switzerland, Poland, and the FAO/WHO Project and Fund for Enhanced Participation in Codex (Codex Trust Fund). During both events simultaneous interpretation will be provided in English and Russian.

The objectives of the one-day workshop are to provide more in-depth information on the Codex standard setting process and to prepare participants for the discussions and format of the 26th Session of CCEURO. A preliminary copy of the Draft Agenda is attached for your information.

The Food and Agriculture Organization and World Health Organization are providing technical and logistical support for the workshop and will coordinate the final selection of the participants. This invitation letter is being sent to all Codex Contact Points in the CCEURO region. Please note that, as this is a joint FAO/WHO activity on Codex, this invitation letter will be sent to the Ministry of Agriculture, Ministry of Health and the National Codex Contact Point. Each country is requested to organise an internal discussion among relevant ministries and to nominate **two** officials for consideration by FAO and WHO to attend the workshop and CCEURO meeting. The final nominations should be sent by the Codex Contact Point to FAO.

The Codex Trust Fund will cover the travel, hotel and incidental costs for all Trust Fund eligible countries for both the workshop and CCEURO. Once the final selection of participants is made, the Codex Trust Fund Secretariat will make contact with eligible participants for the administration of their travel.

To ensure that an appropriate selection of candidates is made nominees should:

- be involved in national Codex activities;
- work on food safety and quality and/or standard setting activities;
- be fluent in English or Russian.

Please ensure that candidates with different backgrounds are proposed. Depending on the national food control responsibilities, the nominated participants may come from agriculture, health, trade or other relevant ministries.

The names, official titles, addresses (including e-mail address) and curriculum vitae of nominated candidates to attend the workshop should be sent, **no later than 10 September 2007**, to:

Ms. Mary Kenny
c/o Food Quality and Standards Service
Food and Nutrition Division
Food and Agriculture Organization of the United Nations
Viale delle Terme di Caracalla
00100 Rome, Italy
Fax no. +39 06 57054593
E-mail address: mary.kenny@fao.org

When submitting, please send a copy of the application to:

Codex Trust Fund Secretariat
Department of Food Safety, Zoonoses and Foodborne Diseases
World Health Organization
Fax: +4122.7914807
Email: codextrustfund@who.int

The final decision on the selection of participants for the seminar lies with FAO/WHO and its co-organizers. After reviewing all proposed candidates, FAO will inform your office of the two candidates that have been selected to attend the seminar.

Thank you for your contribution to organizing a successful event and furthering the role of food standards and Codex Alimentarius in the region.

Sincerely,

Annika Wennberg
Senior Officer
Food Quality and Standards Service
Nutrition and Consumer Protection Division
Food and Agriculture Organization
of the United Nations