

**26 SESSION OF FAO/WHO COORDINATING  
COMMITTEE FOR EUROPE**

**7<sup>th</sup> – 10<sup>th</sup> October 2008 Warsaw, Poland**

**Practical Information and Guidelines for Participants**

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**1. VENUE AND DATE OF THE SESSION**

<b>EVENT</b>	<b>DATE</b>	<b>VENUE</b>	<b>CONFERENCE ROOM</b>
<b>The 26 Session of FAO/WHO Coordinating Committee For Europe</b>	<b>7<sup>th</sup> – 10<sup>th</sup> October 2008</b>	<b>Novotel Warszawa Centrum 94/98 St. Marszałkowska 00-510 Warsaw, Poland (Appendix 1)</b>	<b>"IRYS"</b>

## **2. HOST INSTITUTION**

### **AGRICULTURAL AND FOOD QUALITY INSPECTION CODEX CONTACT POINT FOR POLAND**

<b>CONTACT PERSONS</b>			
<b>NAME</b>	<b>TEL</b>	<b>E-MAIL</b>	<b>ADDRESS</b>
Marzena Chacińska	<b>tel.:</b> +48 22 623 29 02 <b>fax.</b> 22 623 29 97	<a href="mailto:mchacinska@ijhars.gov.pl">mchacinska@ijhars.gov.pl</a> <a href="mailto:kodeks@ijhars.gov.pl">kodeks@ijhars.gov.pl</a>	30 Wspolna St. 00-930 Warsaw, Poland <a href="http://www.ijhars.gov.pl">www.ijhars.gov.pl</a>
Marta Sobieraj	<b>tel.:</b> +48 22 623 29 03 <b>fax.</b> 22 623 29 97	<a href="mailto:msobieraj@ijhars.gov.pl">msobieraj@ijhars.gov.pl</a> <a href="mailto:kodeks@ijhars.gov.pl">kodeks@ijhars.gov.pl</a>	

## **3. REGISTRATION**

**Welcoming desk & Registration desk** will be located at the main entrance of **Novotel Warszawa Centrum**. Participants will receive there identification badges and all necessary organizational information. It will be required to carry your identification badge visible during the whole Session.

**Registration facilities** will be open on Tuesday, **7<sup>th</sup> October, 2008 at 9:00 hours**.

## **4. TRANSLATION AND INTERPRETATION SERVICES**

The Session will be conducted in English, French, Russian and Spanish. Simultaneous interpretation facilities will be provided in these languages.

## **5. ACCOMODATION**

The organizers do not provide the accommodation for participants. Participants should make their own arrangements on personal accommodations. Please find attached copy of the list of hotels located near the venue (appendix 2). The Session will take place in **Novotel Warszawa Centrum** that is why participants can get the special price if they book in that particular hotel a room till **30<sup>th</sup> July 2008**:

<b>TYPE OF ROOM</b>	<b>PRICE (Add VAT)</b>
Single room	93 EUR
Double room	108 EUR
Extra charge to superior room	+ 28 EUR
Suite	199 EUR

**Important** - while booking please make a reference to the **Codex meeting**.

## **6. MEALS**

**Coffee breaks** and **lunches** during the Session will be served for all participants (except on 9<sup>th</sup> October 2008 – day off of the session).

A **Welcome Reception** for participants will be organised in the evening of 7<sup>th</sup> October 2008 of Novotel Warszawa Centrum.

The list of recommended restaurants in vicinity of the Session venue is attached (see appendix 3 and 4).

## **7. VISA PROCEDURES**

Participants **need to apply** for a visa to the Polish Embassy in their home country. The organizers will request the Ministry of Foreign Affairs in Poland to facilitate the procedure of issuing the visas for participants.

## **8. INSURANCE**

The organizers are not responsible for accidents, losses and/or damages that may occur. Delegates are advised to obtain their own travel, medical, personal, accident and luggage insurance prior to departure.

## **9. ADDITIONAL INFORMATION**

**The internet cafe** will be arranged exclusively for the participant's disposal at **Novotel Warszawa Centrum**.

## **10. PRACTICAL INFORMATION**

- **Republic of Poland**

**Area:** 312,000 sq km. **Location:** Central Europe. **Capital city:** Warsaw

**Poland borders** on Germany, the Czech Republic, The Slovak Republic, Ukraine, Belarus, Lithuania and Russian Federation.

**Population:** 38,000,000. **Flag:** white and red. **Official language:** Polish

**Other major cities:** Lodz, Cracow, Wroclaw, Poznan, Gdansk, Szczecin, Katowice, Lublin

**Climate:** Temperate, the average temperature in October is 10 – 15 ° C.

- **Payment**

The Polish currency is the **zloty (PLN)** divided into 100 groszy.

Coins in circulation: 1, 2, 5 zlotys and 1, 2, 5, 10, 20, 50 groszy. Banknotes: 10, 20, 50, 100 and 200 zlotys.

**Approximate exchange rates:**

**1,00 USD - 2,17 PLN**

**1,00 EUR - 3,38 PLN**

Money can be changed at banks or exchange counters. Credit cards are commonly accepted in shops, travel offices, airlines, fuel station, etc.

- **Transportation**

Warsaw's municipal transport consists of trams, city buses, suburban buses and the underground (metro).

## **BUS**

**Warsaw Municipal Bus Service** (MZA) operates seven days a week from early morning until late evening hours.

### **Bus tickets price schedule**

<b>TICKET</b>	<b>PRICE</b>
one way standard	PLN 2,40
one way standard night	PLN 4,80
24 hours	PLN 7,20

For further information about public transport by buses and trams in Warsaw visit [www.ztm.waw.pl](http://www.ztm.waw.pl).

## **UNDERGROUND (METRO)**

Warsaw's Metro has one line, which joins the northern part: Żoliborz District: Wilson Square with southern part: Ursynów – Kabaty. The metro operates between 5.00 a.m. and 0.05 a.m., and the trains run every 3-4 minutes during peak hours, and every 4-6 minutes outside peak hours.

## **TAXI**

TAXI stands are marked with the TAXI sign. Taxi can be booked by phone. Higher rates are charged for travel beyond the city limits and on Sundays and holidays. The special night fare is applied between 10 pm and 6 pm.

The cost of the taxi is c.a. from 1,50 PLN up to 3 PLN per 1 kilometre.

Exemplary taxi's telephone numbers:

1. **MPT Radio Taxi**, tel.: +48 22 9191

2. **Sawa Taxi**, tel.: +48 22 644 44 44
3. **Merc Taxi**, tel.: +48 22 677 77 77.

For further information about taxi in Warsaw visit [www.taxionline.pl](http://www.taxionline.pl).

## **AIR CONNECTIONS**

The following cities in Poland have airports: Warsaw, Cracow, Gdansk, Lodz, Poznan, Rzeszow, Szczecin and Wroclaw.

**LOT** Polish Airlines is Poland's national carrier.

For more information for travellers planning to come to Poland and move around the country by air, visit LOT website: [www.lot.com](http://www.lot.com)

### **Warsaw Fryderyk Chopin Airport**

Warsaw airport is situated about 10 km from the city centre. It has a post office, a bank, exchange counters (kantors), cash machines, a restaurant, a fast-food bar, a coffee bar, souvenir shops and car rental. There is also the tourist information office at the Arrival Hall. The majority of international airline representatives have their offices there.

You can reach the city centre by bus number **175**.

**175** line operates 04:51am - 10:41pm.

- **Useful telephones numbers**

The nationwide toll – free 24 hour emergency tel. numbers are:

Ambulance – 999

Fire Brigade – 998

Police – 997

Police phone for foreign tourists – 0 800 200 300

Mobile Phone Holders Assistance – 112.

- **Custom regulations**

Custom regulations and procedures are similar to those prevailing in the majority of EU countries. Detailed information is available from the Ministry of Finance, tel.+48 22 694 31 94 [www.mf.gov.pl/sluzba\\_celna](http://www.mf.gov.pl/sluzba_celna)

## **11. SIGHTSEEING**

Warsaw is an extraordinary city. Its history and climate impress the visitors, while its uniqueness interests them. In Warsaw, influences of Western and Eastern Europe culture cross. Here historic buildings, palaces, churches and architectural complexes, destroyed during



the War, have been reconstructed with great care. UNESCO appreciated Warsaw Monuments and its relics, and honoured the City by putting the Historic Centre of Warsaw on the World Heritage List.



Warsaw is renowned as a centre of cultural tourism thanks to numerous theatrical and musical venues, including the prestigious National Opera, the Chamber Opera, the National Philharmonic Hall and the National Theatre, as well as the music theatres Roma and Buffo, the Jewish Theatre, characterized by its unique atmosphere, and puppet theatres, such as Baj, Guliwer and Lalka. The capital houses great collections of Polish and foreign art. Historic works can be admired at the National Museum, at the Royal Castle, in Wilanów Park, and at the Palace on the Water in Łazienki, while contemporary art is exhibited in the Zachęta Gallery and the Centre of Contemporary Art in Ujazdów Castle.

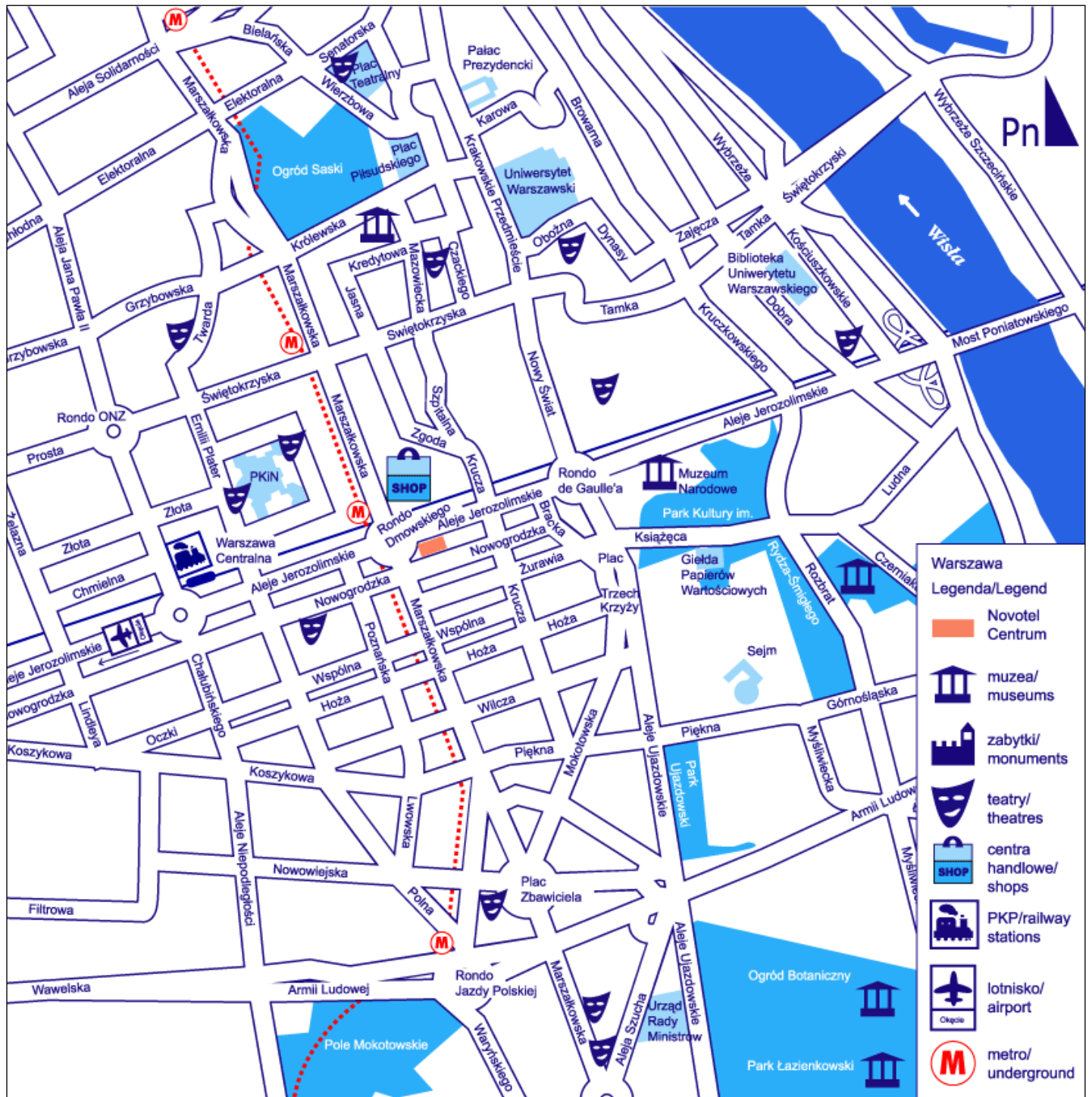
For further information about cultural events in Warsaw, please visit this website [www.multifest.pl](http://www.multifest.pl)

**Other useful links:**

- [www.lotnisko-chopina.pl](http://www.lotnisko-chopina.pl)
- [www.what-where-when.pl](http://www.what-where-when.pl)
- [www.um.warsawa.pl](http://www.um.warsawa.pl)
- [www.e-warsaw.pl](http://www.e-warsaw.pl)
- [www.warsawtour.pl](http://www.warsawtour.pl)
- [www.staypoland.com](http://www.staypoland.com)

**SEE YOU IN WARSAW!!!**

# Appendix 1



## Appendix 2

### List of hotels in Warsaw

HOTEL	ADDRESS	TEL./ FAX	WEB SITE or e-mail
MERCURE F. CHOPIN ***	22 AL. Jana Pawła II St.	tel.: + 48 22 528 03 00 faks:+ 48 22 528 03 03	<a href="mailto:H1597@accor.com">H1597@accor.com</a>
SHERATON *****	2 Bolesława Prusa St.	tel.: + 48 22 450 61 00 faks:+ 48 22 450 62 00	<a href="http://www.sheraton.pl">www.sheraton.pl</a> <a href="mailto:warsaw@sheraton.com">warsaw@sheraton.com</a>
SOFITEL VICTORIA *****	11 Królewska St.	tel.: + 48 22 657 80 11 faks:+ 48 22 657 80 57	<a href="mailto:rez.sof.victoria@orbis.pl">rez.sof.victoria@orbis.pl</a> <a href="http://www.orbis.pl/pl/sofitel/warszawa/sofitel_victoria_warszawa">www.orbis.pl/pl/sofitel/warszawa/sofitel_victoria_warszawa</a> <a href="http://www.sofitel.com/sofitel/fichehotel/gb/sof/3378/fiche_hotel.shtml">http://www.sofitel.com/sofitel/fichehotel/gb/sof/3378/fiche_hotel.shtml</a>
Jan III Sobieski ****	1 Plac Artura Zawiszy St.	tel.: + 48 22 579 10 00	<a href="http://www.sobieski.com.pl">www.sobieski.com.pl</a> <a href="mailto:rezerwacja@sobieski.com.pl">rezerwacja@sobieski.com.pl</a>
Kyriad Prestiże ***	2 Towarowa St.	tel.: + 48 22 582 75 00 fax:+ 48 22 582 75 01	<a href="http://www.campanile.com.pl">www.campanile.com.pl</a> <a href="mailto:warszawa@kyriadprestige.com.pl">warszawa@kyriadprestige.com.pl</a>
Metropol ***	99a Marszałkowska St.	tel. + 48 22 629 40 00 fax. + 48 22 625 30 14	<a href="http://www.warsawhotelmetropol.com">www.warsawhotelmetropol.com</a>
NOVOTEL ****	94/98 Marszałkowska St.	tel.: + 48 22 621 02 71 faks:+ 48 22 625 04 76	<a href="mailto:rez.nov.warszawa@orbis.pl">rez.nov.warszawa@orbis.pl</a> <a href="http://www.orbis.pl/pl/novotel/warszawa/novotel_warszawa_centrum">www.orbis.pl/pl/novotel/warszawa/novotel_warszawa_centrum</a>
IBIS CENTRUM **	165 al. Solidarności St.	tel.: + 48 22 520 30 00 faks:+ 48 22 520 30 30	<a href="http://www.ibishotels.com">www.ibishotels.com</a> <a href="mailto:H2894@accor.com">H2894@accor.com</a>
Campanile **	2 Towarowa St.	tel.: + 48 22 582 72 00 fax:+ 48 22 582 72 01	<a href="http://www.campanile.com.pl">www.campanile.com.pl</a> <a href="mailto:warszawa@campanile.com.pl">warszawa@campanile.com.pl</a>
MDM ***	pl. Konstytucji 1 St.	Tel. + 48 22 621-62- 11 Fax. + 48 22 621 41 73	<a href="http://www.warsawhotelm dm.com">www.warsawhotelm dm.com</a>
Premiere Classe **	2 Towarowa St.	tel.: + 48 22 624 08 00 fax:+ 48 22 620 26 29	<a href="mailto:warszawa@premiereclasse.com.pl">warszawa@premiereclasse.com.pl</a>

**Appendix 3**

# CITY CENTRE OF WARSAW



## Appendix 4

<b>LIST OF RESTAURANTS IN CITY CENTRE OF WARSAW</b>			
<b>NUMBER</b>	<b>NAME OF THE RESTAURANT</b>	<b>ADDRESS</b>	<b>PHONE</b>
<b>POLISH CUISINE</b>			
1	ALEGLORIA	Trzech Krzyży 3 Sq.	022 584 70 80
2	ZAPIECZEK POLSKIE PIEROGARNIE	28 Jerozolimskie Av.	022 826 74 84
3	ZGODA BAR	3 Zgoda St.	022 827 99 34
4	U SZWEJKA	Konstytucji 1 Sg.	022 339 17 10
5	KASZTELAN	12 Nowogrodzka St.	0 501285105
<b>CANADIAN CUISINE</b>			
6	STASH CAFE II	38 Nowogrodzka St.	022 622 18 86
<b>CHINESE CUISINE</b>			
7	SZANGHAJ	55/73 Marszałkowska St.	022 628 70 27
8	MEKONG	35 Wspólna St	022 621 18 81
<b>JAPANESE CUISINE</b>			
9	INABA	84/86 Nowogrodzka St.	022 622 59 55
10	MAGURO SUSHI	26 Wilcza St.	022 621 74 60
11	TOMO SUSHI	16/22 Krucza 16/22 St.	022 434 23 44
<b>FRENCH CUISINE</b>			
12	MONTMARTRE	7 Nowy Świat St.	022 628 63 15
<b>ORMIAN CUISINE</b>			
13	UCZTA ORMIAŃSKA	43/49 Hoża St.	022 628 00 20
<b>ITALIAN CUISINE</b>			
14	PICOLO BACIO	58/60 Hoża St.	022 622 66 65
15	CHIANTI TRATTORIA	17 Foksal St.	022 826 01 09
16	PARMIZANNO'S	Jerozolimskie 65/79 Av.	022 630 50 96
17	BORDO	34 Chmielna St.	022 826 74 91
18	MOJITO	13a Chmielna St.	022 505 91 86
<b>TAY CUISINE</b>			
19	ORCHIDEA	3 Szpitalna St.	022 827 34 36
<b>AMERICAN CUISINE</b>			
20	AMERICAN BISTRO POLAND	62 Wspólna St.	022 523 14 73
<b>INTERNATIONAL CUISINE</b>			
21	RADIO CAFÉ	56 Nowogrodzka St.	022 625 27 84
22	KLUB LONDON STEAK	51 Krucza St.	022 827 00 20
23	BAR GREEN WAY	23/31 Krucza St.	022 621-64-47
24	BEL VISTO 3	58/60 Hoża St.	022 622 66 65
25	CAFÉ BRAMA	8 Marszałkowska St.	022 625 09 10
26	CAFÉ 6/12	6/12 Żurawia St.	022 622 53 33

27	ODEON	55/73 Marszałkowska St.	022 622 45 94
28	ZGODA BAR	4 Zgoda St.	022 827 99 34
29	SPHINX	Jerozolimskie 42 Av.	022 826 07 50
30	ŻURAW	6/12 Żurawia St.	022 625 42 54
<b>PIZZA &amp; FAST FOOD</b>			
31	PIZZA DOMINIUM	16/22 Krucza St.	022 434 20 40
32	VENA	31 Nowogrodzka St.	022 628 24 02
33	RESTAURANT CHIKA-CHIK	Defilad 1 Sq.	
34	KFC	26 Widok St.	022 625 60 54
35	PHU SMAKOŁYK.	47 Żurawia St.	022 630 06 33
36	FUNKY JIMMY	35/41 Wilcza St.	022 621 35 06
37	PIZZA HUT	26 Widok St.	022 536 36 36
38	McDonald's	50 Krucza St	022 829 59 68
39	SUBWAY	Al. Jerozolimskie 31	022 745 53 33
40	KAISER	24 Chmielna St.	022 826 31 91
<b>MILKY BARS</b>			
41	ZŁOTA KURKA	55/73 Marszałkowska St.	022 621 32 80
42	BAMBINO	21 Krucza St.	022 625 16 95